



Catholic Diocese of Rockhampton

'We live out the call of baptism through personal faith in Jesus witnessing together to the Good News of the Kingdom'

Applicant Disclosure & Consent Form

This form is to be completed and maintained by the relevant **ministry or office** of the Diocese as required by the procedure document titled 'Recruitment, Selection and Screening for the Child Protection Policy'. It is to be completed by those who **work for or within the Diocese with children and young people**, and retained in their personnel file, the exception being an affirmative disclosure which is to be dealt with according to the directions in this Form.

Applicant's name: _____

Parish / Agency / Ministry / Office: _____

Position: _____

The Catholic Diocese of Rockhampton Diocese is committed to ensuring that the Diocese provides a safe and caring environment for children and young people through its ministries and offices. In fulfilling this commitment and complying with the Diocese's obligations under the *Commission for Children and Young People and Child Guardian Act 2000*, we require as a condition of:

- applying to work for or within the Diocese, in a position which may involve working with children and/or young people; and
- any subsequent appointment;

that you disclose any incident or circumstances, past or present, which may be relevant in deciding your suitability for the position and/or working with children and/or young people. We also require that you consent to criminal history checks being undertaken and considered, and acknowledge that information obtained may be shared with other organisations.

Disclosure

Have you ever been charged with a criminal or other offence (other than a traffic offence) or been the subject of any court-issued restraining order in Australia or overseas?	YES / NO
Have you ever been convicted of a criminal or other offence in Australia or overseas?	YES / NO
So far as you are aware, are you currently or have you ever been the subject of an investigation by police or any government department or authority responsible for children, youth and/or families in Australia or any other country?	YES / NO
Have you ever engaged in any conduct or behaviour which has resulted in harm to a child or young person? <i>"Harm" meaning any detrimental effect of a significant nature on a child's physical, psychological or emotional wellbeing. It is immaterial how the harm is caused. Harm can be caused by: physical, psychological or emotional abuse or neglect; or sexual abuse or exploitation.</i>	YES / NO
Have you ever had your drivers' licence suspended or revoked?	YES / NO
Are you aware of any other information, which if known to the Diocese, is likely to cause the Diocese to consider you unsuitable to work for or within the Diocese, in a position which involves working with and/or being entrusted with the care of children and/or young people?	YES / NO

If you have answered YES to any of the questions overleaf, please provide a statement of full details.

A statement of details in relation to the above questions may be placed in a sealed envelope, marked '**Private & Confidential**' and addressed to:

The Diocesan Privacy Officer
PO BOX 611
ROCKHAMPTON QLD 4700

Declaration

I declare that the personal information given in this form is true and correct to the best of my knowledge, and other than those matters that have been disclosed, I do not know of any other reason which should preclude me from working with children and young people in the Catholic Diocese of Rockhampton.

SIGNED: _____ **DATE:** _____

Consent

I consent to the Diocese (including any ministry or office of the Diocese) undertaking checks of my criminal history with the Queensland Police Service, both for the purposes of:

- considering my application for the position; and
- if appointed to work for or within the Diocese, determining throughout the duration of my working for or within the Diocese that I continue to be suitable to OR for work with children and young people.

I agree, that if I receive a Police Certificate which has been issued as a result of a criminal history check requested by the Diocese I will provide the Police Certificate **within 2 business days** of receiving it.

SIGNED: _____ **DATE:** _____

Privacy Acknowledgement

I understand and agree that personal information collected by or on behalf of the Diocese, in relation to my suitability to work with children and young people, may be shared with and disclosed to ministries and offices of the Diocese and with national, state and regional affiliates of the Diocese (including without limitation other Catholic diocese(s) and organisations within Australia).

SIGNED: _____ **DATE:** _____